



WHEN YOUR PRODUCT IS ON THE LINE<sup>SM</sup>

# NEW ACCOUNT SETUP FORM

ORDER: 800.328.2612  
PHONE: 763.315.8080  
**Symbology.com**  
clientservices@symbology.com

DATE: \_\_\_\_\_ ACCOUNT NO.: \_\_\_\_\_  
*Client Services will assign an account number.*

### COMPANY INFORMATION

PRIMARY CONTACT: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
DEPT.: \_\_\_\_\_  
INDUSTRY: \_\_\_\_\_

**TAX EXEMPT?** Please include a copy of your tax exempt certificate or reseller's certificate.

### BILLING INFORMATION

NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
FAX: \_\_\_\_\_

### SHIPPING INFORMATION

ATTENTION: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
FAX: \_\_\_\_\_

### HOW DID YOU HEAR ABOUT US?

INTERNET  PUBLICATION  REFERRAL  
 OTHER If referral or other, please elaborate:  
\_\_\_\_\_  
\_\_\_\_\_

### ACCOUNTS PAYABLE INFORMATION

CONTACT: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
EMAIL INVOICE TO: \_\_\_\_\_

### ELECTRONIC SHIP INFORMATION

**INTERNET**  
(Check here if you want to download your barcode from Symbology.com)  
*Client Services will assign a user ID and password.*  
 **EMAIL:** \_\_\_\_\_

### METHOD OF PAYMENT

WE ACCEPT:  VISA  MASTERCARD  AMERICAN EXPRESS

CREDIT CARD NO.: \_\_\_\_\_

EXP. DATE: \_\_\_\_\_ SEC. CODE: \_\_\_\_\_

CARDHOLDER NAME: \_\_\_\_\_

CARDHOLDER ADDRESS: \_\_\_\_\_

CARDHOLDER CITY/STATE/ZIP: \_\_\_\_\_

EMAIL FOR RECEIPT: \_\_\_\_\_